

Travel Approval Form

Department: Tax Office

Event Name: 92nd Annual Tax Assessor-Collectors
Association Conference

Location: Waco, TX

Event Dates: 6/7/26 thru 6/10/26

Purpose: Required Continuing Education/Certification
 Job Training
 Other: _____

Name of Attendees:

Christy Williams _____

Samantha Damron _____

Scott Porter _____

Court Decision:
This section to be completed by County Judge's Office



4-13-2026

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

Overnight Travel

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:



Please make checks payable to:

Texas Association Of Counties

P.O. Box 2711 San Antonio, TX 78299
(800) 456-5974



Meeting Confirmation / Invoice

Ms. Samantha Damron

Johnson County, Property Manager
PO Box 75
Cleburne TX 76033-0075

Member ID: 250447

Invoice Ref: 383994

MEETING NAME: 92nd Annual Tax Assessor-Collectors Association Conference

MEETING DATE: Sunday, June 7, 2026 through Wednesday, June 10, 2026

MEETING LOCATION: Waco Convention Center
100 Washington Ave
Waco, TX 76701

CONTACT US:

YOU ARE REGISTERED FOR THE FOLLOWING:

<i>Function(s)</i>	<i>Quantity</i>	<i>Rate</i>	<i>Amount</i>
Deputy and Affiliate Member Full Conference Registration	1	\$250.00	\$250.00
Total:			\$250.00

Payment: \$0.00

Balance: \$250.00

PLEASE REMIT WITH PAYMENT

Please make checks payable to: Texas Association Of Counties

Invoice Ref: 383994

Balance: \$250.00

Bill To ID: 250447

Ms. Samantha Damron
Johnson County, Property Manager
PO Box 75
Cleburne TX 76033-0075

Amount Enclosed: _____

Texas Association Of Counties
P.O. Box 2711
San Antonio, TX 78299
(800) 456-5974

002500010250447203839949TJOHN

Please make checks payable to:

Texas Association Of Counties

P.O. Box 2711 San Antonio, TX 78299
(800) 456-5974



Meeting Confirmation / Invoice

Ms. Christy Marie Williams

Johnson County, Motor Vehicle Manager
2 N Mill St
Cleburne TX 76033-6554

Member ID: 257267

Invoice Ref: 384015

MEETING NAME: 92nd Annual Tax Assessor-Collectors Association Conference

MEETING DATE: Sunday, June 7, 2026 through Wednesday, June 10, 2026

MEETING LOCATION: Waco Convention Center
100 Washington Ave
Waco, TX 76701

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Ms. Christy Marie Williams
Johnson County, Motor Vehicle Manager
2 N Mill St
Cleburne TX 76033-6554

Amount Enclosed: _____

Texas Association Of Counties
P.O. Box 2711
San Antonio, TX 78299
(800) 456-5974

002500010257267503840156TJOHN

Order Confirmation

Texas Association of Counties

P.O. Box 2131 Austin, Texas 78768

Order Number 286825
Order Date 3/30/2026
Bill To Hon. Scott Porter
Payment Method You will be billed for the balance due - Purchase Order Number .
Ship To Hon. Scott Porter
PO Box 75
Cleburne, TX 76033-0075

Item	Quantity	Price	Total
92nd Annual Tax Assessor-Collectors Association Conference When: 6/7/2026 - 6/10/2026 Where: Waco Convention Center 100 Washington Ave Waco, TX 76701 United States Registration Option: Elected Official Full Conference Registration	1	250.00	250.00
			6/7/2026
		Item Total	250.00
		TRANSACTION GRAND TOTAL	250.00



92nd Annual Tax Assessor-Collectors Association Conference

📅 June 07, 2026 - June 10, 2026 multi-day

🕒 06:00 AM - 07:30 AM

📍 Waco Convention Center
100 Washington Ave
Waco, TX 76701

📞 Contact Amy Lawson or Regan Williams at (800) 456-5974.

[Contact Us](#)

Registration

AGENDA

Sunday, June 7

11 a.m. - 5 p.m.: Registration and Information Desk Open



Convention Registration

11 a.m. - 5 p.m.: TACA Welcome Table



Convention Registration Foyer

1 - 5 p.m.: Committee Meetings



1 - 5 p.m.: New Tax Assessor-Collector Orientation



This session is required for all new tax assessor-collectors during the first 90 days of taking office. It provides information on the basic operations of a county tax office, where additional resources can be obtained, and on the rules and regulations that are state-mandated. Tax assessor-collectors are considered new if still in their first term of office.

You must sign in to receive credit.

Texas North 113-115 (lower level)

1 - 5 p.m.: Advanced Session: Leadership



By the end of this session, participants will identify their core leadership strengths and choose one tangible way to rise up and positively impact their team. They will practice simple, high leverage behaviors—clarity, courage, and empathy—to unleash their power.

This is a TACA-approved course for certification. You must sign in to receive credit. *Additional registration fee required.*

7:30 - 10:30 p.m.: Bingo!




Theme: Super Hero

Brazos Hall

**Agenda subject to change. [Click here for pdf of agenda.](#)*

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 (<https://www.instagram.com/texascounties/>)

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Registration

AGENDA

Monday, June 8

8 - 8:30 a.m.: Committee Meetings



8 - 9 a.m.: Continental Breakfast



McLennan Hall Foyer

8 a.m. - 5 p.m.: Registration and Information Desk Open



Convention Registration

9 - 9:30 a.m.: Welcome & Greetings



McLennan Hall

9:30 - 11 a.m.: Heroes and Victims: A Tail of Two Perspectives



Speaker: Jim Bearden

11 - 11:10 a.m.: Break



McLennan Hall Foyer

11:10 a.m. - noon: TxDMV General Session

McLennan Hall



Noon - 1:30 p.m.: Sponsor Appreciation and Education Certificate Presentation Luncheon

Expo Hall



1:30 - 3:20 p.m.: Exhibit Hall & TACA Store Open

Expo Hall



1:30 - 2 p.m.: Exhibit Hall Break

Expo Hall



2 - 2:50 p.m.: Roundtable - Tax & Motor Vehicle: Population Under 40,000

Assemble our civic superheroes to ask bold questions, share hard-won wisdom, and learn from one another's approaches to property tax and motor vehicle registration.



2 - 2:50 p.m.: Roundtable - Tax & Motor Vehicle: Population 40,000-200,000

Assemble our civic superheroes to ask bold questions, share hard-won wisdom, and learn from one another's approaches to property tax and motor vehicle registration.



2 - 2:50 p.m.: Roundtable - Tax & Motor Vehicle: Population Over 200,000

Assemble our civic superheroes to ask bold questions, share hard-won wisdom, and learn from one another's approaches to property tax and motor vehicle registration.



2:50 - 3:20 p.m.: Exhibit Hall Break

Expo Hall



3:20 - 4:10 p.m.: Roundtable - By Experience: 1-4 Years

This roundtable session brings together participants with similar levels of experience, grouping attendees by number of years in office to support focused, peer-to-peer discussion. Participants will have the opportunity to ask questions, share practical insights, and discuss common challenges. The format is designed to encourage candid conversation and the exchange of real-world solutions.



3:20 - 4:10 p.m.: Roundtable - By Experience: 5-10 Years

This roundtable session brings together participants with similar levels of experience, grouping attendees by number of years in office to support focused, peer-to-peer discussion. Participants will have the opportunity to ask questions, share practical insights, and discuss common challenges. The format is designed to encourage candid conversation and the exchange of real-world solutions.



3:20 - 4:10 p.m.: Roundtable - By Experience: Over 10 Years



This roundtable session brings together participants with similar levels of experience, grouping attendees by number of years in office to support focused, peer-to-peer discussion. Participants will have the opportunity to ask questions, share practical insights, and discuss common challenges. The format is designed to encourage candid conversation and the exchange of real-world solutions.

4:10 - 5 p.m.: TxDMV General Session



McLennan Hall

5 - 5:30 p.m.: Committee Meetings



5 p.m.: Free Evening



**Agenda subject to change. [Click here for pdf of agenda.](#)*

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[Contact Us](#)

[Registration](#)

AGENDA

Tuesday, June 9

7:30 - 8:30 a.m.: Past Presidents' Breakfast



8 - 8:30 a.m.: Continental Breakfast



Expo Hall

8 a.m. - 5 p.m.: Exhibit Hall and TACA Store Open



Expo Hall

8 a.m. - 5 p.m.: Registration and Information Desk Open



Convention Registration

8:30 - 9:20 a.m.: Deputy Session



McLennan Hall

8:30 - 10 a.m.: TACA Business Meeting



Brazos Hall

9:20 - 9:40 a.m.: Exhibit Hall Break (Deputies)

Expo Hall



9:40 - 10:30 a.m.: Deputy Session

Brazos Hall



10 - 10:20 a.m.: Exhibit Hall Break (TACs)

Expo Hall



10:35 - 11:25 a.m.: Deputy Session

McLennan Hall



10:20 - 11:30 a.m.: TACA Business Meeting (Continued)

Brazos Hall



11:30 a.m. - 1:20 p.m.: Installation of Officers Luncheon

Expo Hall



1:25 - 1:30 p.m.: TAC Photo



1:30 - 2:20 p.m.: Breakout Session: VIT & SIT

Brazos Hall A



1:30 - 2:20 p.m.: Breakout Session: Texas Comptroller of Public Accounts Update

Brazos Hall B



1:30 - 2:20 p.m.: Breakout Session: Ethics for County Tax Assessor-Collector - Part 1

McLennan Hall



2:30 - 3:20 p.m.: Breakout Session: Elections & Voter Registration: Chapter 19 Funds Update

Brazos Hall A



2:30 - 3:20 p.m.: Breakout Session: Texas Parks & Wildlife Department Update

Brazos Hall B



2:30 - 3:20 p.m.: Breakout Session: Ethics for County Tax Assessor-Collector
- Part 2



McLennan Hall

3:20 - 3:50 p.m.: Exhibit Hall Break



Expo Hall

3:50 - 4:40 p.m.: Life of Pennies



McLennan Hall

6 - 9 p.m.: Evening Event Featuring The Spazmatics!




Expo Hall

Dinner provided

**Agenda subject to change. [Click here for pdf of agenda.](#)*

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📞 Contact Amy Lawson or Regan Williams at (800) 456-5974.

[Contact Us](#)

Registration

AGENDA

Wednesday, June 10

7:30 - 8:30 a.m.: New Board Meeting and Breakfast



8 - 8:30 a.m.: Continental Breakfast



Expo Hall

8 - 11 a.m.: Exhibit Hall Open



Expo Hall

8 a.m. - noon: Registration and Information Desk Open



Convention Registration

8:30 - 9:20 a.m.: Breakout Session: Breakdown of a Tax Statement



Brazos Hall A

8:30 - 9:20 a.m.: Breakout Session: Breakdown of When Your Tax Assessor-Collector Leaves Unexpectedly



Brazos Hall B

8:30 - 9:20 a.m.: Breakdown of TxDMV Weekly Reports



McLennan Hall

9:20 - 9:40 a.m.: Exhibit Hall Break



Expo Hall

9:40 - 10:30 a.m.: Leadership Principals and How to Apply It in a Government Setting



McLennan Hall

10:30 - 10:50 a.m.: Exhibit Hall Break



Expo Hall

10:50 - 11:40 a.m.: Truth-in-Taxation Update



McLennan Hall

**Agenda subject to change. [Click here for pdf of agenda.](#)*

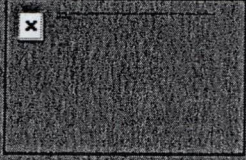
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 (<https://twitter.com/TexasCounties>)

 (<http://www.linkedin.com/compa>)

Cambria Hotel Waco University Riverfront



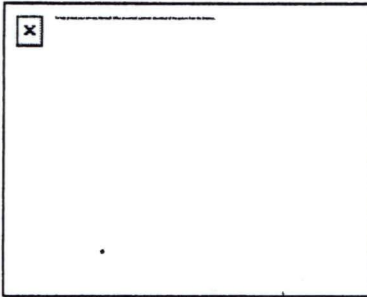
 110 South Martin Luther King Jr. Blvd, Building A, Waco, TX, 76704, US

 +1 (254) 265-6480

 [Review All Hotel Details & Amenities](#)

Samantha Damron,
your reservation is confirmed.

Confirmation Number: 22641



Check-in:

7

Sun, Jun 7, 2026
3:00 PM



Check-out:

10

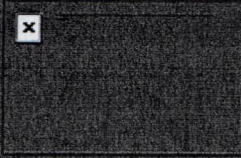
Wed, Jun 10, 2026
11:00 AM

 Print

[View Reservation Details >](#)

[Book Another Reservation >](#)

Cambria Hotel Waco University Riverfront



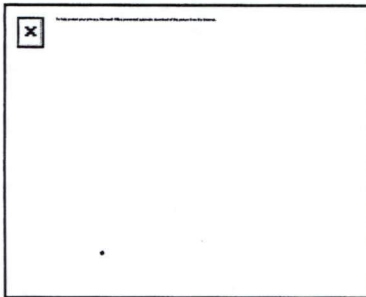
110 South Martin Luther King Jr. Blvd, Building A, Waco, TX, 76704, US

+1 (254) 265-6480

[Review All Hotel Details & Amenities](#)

Christy Williams,
your reservation is confirmed.

Confirmation Number: 22639



Check-in:

7

Sun, Jun 7, 2026
3:00 PM



Check-out:

10

Wed, Jun 10, 2026
11:00 AM




Print

[View Reservation Details >](#)

[Book Another Reservation >](#)

Hilton Waco

 113 South University Parks Drive
Waco TX 76701-2241 US
[Maps & Directions>>](#)

 [+12547548484](tel:+12547548484)

Sunday

Jun 07

Check In: 4:00 PM



3

Nights

Wednesday

Jun 10

Check Out: 11:00 AM

 Add to Calendar (iOS/Outlook)

 Add to Calendar (Other)

Your Room Information

Guest Name:	Porter
Guests:	1 Adult
Rooms:	1
Room Plan:	1 KING DELUXE ROOM W/ SOFA

Your Rate Information	TACA Tax Assessor
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Rate per night	
07-Jun-2026 - 10-Jun-2026	155.00 USD
Total for Stay per Room Rate	465.00 USD
Taxes	72.26 USD
Mandatory Charge	16.76 USD

Total price for Stay	554.02 USD
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